

Republic of the Philippines
City/Municipality of _____
Province of _____
OFFICE OF THE BUILDING OFFICIAL

CIVIL/STRUCTURAL PERMIT

APPLICATION NO.

C/SP NO

BUILDING PERMIT NO.

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BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE OWNER/APPLICANT)

OWNER/APPLICANT		LAST NAME	FIRST NAME	M.I.	TIN
FOR CONSTRUCTION OWNED BY AN ENTERPRISE		FORM OF OWNERSHIP		USE OR CHARACTER OF OCCUPANCY	
ADDRESS: NO. STREET,		BARANGAY,		CITY/MUNICIPALITY	ZIP CODE TELEPHONE NO
LOCATION OF CONSTRUCTION: LOT NO.		BLK NO.	TOT NO.	TAX DEC. NO.	
STREET		BARANGAY		CITY/MUNICIPALITY OF	
SCOPE OF WORK <input type="checkbox"/> NEW CONSTRUCTION <input type="checkbox"/> RENOVATION <input type="checkbox"/> RAISING <input type="checkbox"/> ERECTION <input type="checkbox"/> CONVERSION <input type="checkbox"/> DEMOLITION <input type="checkbox"/> ADDITION <input type="checkbox"/> REPAIR <input type="checkbox"/> ACCESSORY BUILDING/STRUCTURE <input type="checkbox"/> ALTERATION <input type="checkbox"/> MOVING <input type="checkbox"/> OTHERS (Specify) _____					

BOX 2 (TO BE ACCOMPLISHED BY THE DESIGN PROFESSIONAL)

NATURE OF CIVIL/STRUCTURAL WORKS: <input type="checkbox"/> STAKING <input type="checkbox"/> ERECTION/LIFTING <input type="checkbox"/> PRESTRESS WORKS <input type="checkbox"/> EXCAVATION <input type="checkbox"/> CONCRETE FRAMING <input type="checkbox"/> MATERIAL TESTING <input type="checkbox"/> SOIL STABILIZATION <input type="checkbox"/> STRUCTURAL STEEL FRAMING <input type="checkbox"/> STEEL TOWERS <input type="checkbox"/> PILING WORKS <input type="checkbox"/> SLABS <input type="checkbox"/> TANKS <input type="checkbox"/> FOUNDATION <input type="checkbox"/> WALLS <input type="checkbox"/> OTHERS (Specify) _____		
PREPARED BY _____		

BOX 3

DESIGN PROFESSIONAL, PLANS AND SPECIFICATIONS	
CIVIL/STRUCTURAL ENGINEER (Signed and Sealed Over Printed Name) Date _____	
Address _____	
PRC. No	Validity
PTR. No	Date Issued
Issued at	TIN

BOX 5

BUILDING OWNER		
_____ (Signature Over Printed Name) Date _____		
Address _____		
C.T.C. No.	Date Issued	Place Issued

BOX 4

SUPERVISOR-IN-CHARGE OF CIVIL/STRUCTURAL WORKS	
CIVIL/STRUCTURAL ENGINEER (Signed and Sealed Over Printed Name) Date _____	
Address _____	
PRC. No	Validity
PTR. No	Date Issued
Issued at	TIN

BOX 6

WITH MY CONSENT: LOT OWNER		
_____ (Signature Over Printed Name) Date _____		
Address _____		
C.T.C. No.	Date Issued	Place Issued

TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION
BOX 7

RECEIVED BY: _____	DATE: _____
FIVE (5) SETS OF CIVIL/STRUCTURAL DOCUMENTS	
<input type="checkbox"/> CIVIL/STRUCTURAL DESIGNS COMPUTATIONS, PLANS AND SPECIFICATIONS	<input type="checkbox"/> COST ESTIMATES
<input type="checkbox"/> BILL OF MATERIALS	<input type="checkbox"/> OTHERS (Specify) _____

BOX 8

PROGRESS FLOW					
	IN		OUT		PROCESSED BY:
	DATE	TIME	DATE	TIME	
CIVIL/STRUCTURAL					
OTHERS (Specify)					

BOX 9

<p>ACTION TAKEN:</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>_____</p> <p>_____</p> <p>_____</p>
<p>PERMIT IS HEREBY ISSUED SUBJECT TO THE FOLLOWING:</p> <ol style="list-style-type: none"> 1. That under Article 1723 of the Civil Code of the Philippines, the engineer (or architect) who drew up the plans and specifications for the building/structure is responsible for damages if within fifteen (15) years from the completion of the building/structure, the same should collapse due to defect in the plans or specifications or defect in the ground. The engineer or architect who supervises the construction shall be solidarily liable with the contractor should the edifice collapse due to defect in the construction or the use of inferior materials. 2. That the proposed civil/structural works shall be in accordance with the civil/structural plans filed with this office and in conformity with the latest National Structural Code of the Philippines, the National Building Code and its IRR. 3. That prior to any construction activity, a duly accomplished prescribed "Notice of Construction" shall be submitted to the Office of the Building Official. 4. That upon completion of the construction, the licensed full-time inspector and supervisor/in-charge of construction works shall submit the entry to the logbook duly signed and sealed to the Building Official including as-built plans and other documents and shall also accomplish and submit a certificate of completion stating that the civil/structural works conform to the provisions of the National Structural Code of the Philippines, the National Building Code and its IRR. 5. That this permit is null and void unless accompanied by the building permit. 	
<p>PERMIT ISSUED BY:</p> <p>_____</p> <p style="text-align: center;">_____ BUILDING OFFICIAL (Signature Over Printed Name) Date _____</p>	