



OFFICE OF THE MUNICIPAL CIVIL REGISTRAR  
CARMONA, CAVITE



**MARRIAGE CERTIFICATE REQUEST FORM**

Date: \_\_\_\_\_

**HUSBAND:**

Full Name: \_\_\_\_\_  
(First Name) (Middle Name) (Last Name)

**WIFE:**

Full Maiden Name: \_\_\_\_\_  
(First Name) (Middle Name) (Last Name)

Date of Marriage: \_\_\_\_\_  
(Month) (Day) (Year)

Place of Marriage: \_\_\_\_\_  
(City/Municipality) (Province)

Registered late? IF yes, when? (Date) \_\_\_\_\_

Purpose: \_\_\_\_\_

I hereby certify that, I fully understand that rules under RA 10173, also known as the DATA PRIVACY ACT OF 2012, and that the Certificate of Marriage, Certificate of No Marriage and Advisory on Marriage cannot be issued if the identity of individual is apparent or can be reasonably and directly ascertained without the consent of the individual whose personal information is processed. Such consent must be evidenced by written, electronic or recorded means.

\_\_\_\_\_  
(Signature over printed name of requester)

\_\_\_\_\_  
(Relationship to the Document Owner)

If the requester is not any of the following:

- The owner himself or through a duly authorized representative ;
- His/her spouse, parent, direct descendants, guardian or institution legally in-charge of him/her, if minor;
- The court or proper public official whenever absolutely necessary in administrative judicial or other official proceedings to determine the identity of a person; or
- In case of the person's death, the nearest kin.

**FOR MCR USE ONLY:**

- ☐ CERTIFIED PHOTO COPY  
☐ CERTIFICATION

Registry # \_\_\_\_\_ Bk \_\_\_\_\_ Pg \_\_\_\_\_

Verified by: \_\_\_\_\_

\_\_\_\_\_  
Signature over printed name

Applicant must submit the following:

- AUTHORIZATION LETTER** from the document owner;
- Government – issued identification card (I.D.)** bearing the signature of the **document owner**; and
- Government – issued ID** bearing the picture and signature of the **requester**.

**LABANAN ANG FIXERS!**

I-report o tumawag sa: MCR Office – 046-430-1641 o sa  
HRMO – 046-430-1633